

Village of Fall Creek
Minutes for Plan Commission Meeting
August 10, 2026

1. **Call to Order:** 5:00 p.m., Village Hall Meeting Room, 122 E. Lincoln Ave., Fall Creek
2. **Roll Call:** Members Present: Chairperson Tim Raap, Bill Boettcher, Sheena Kaatz, John Mason, Evan Nyberg, Curt Strasburg, Curt Van Auken. Members Absent: None. Staff Present: Village Administrator Jared McKee, Clerk/Treasurer Renee Roemhild. Also Present: 2 citizens.
3. **Pledge of Allegiance**
4. **Certify Open Meeting Law Requirements Have Been Met:** A notice of the meeting and the agenda were posted at the three public places and local newspapers were notified.
5. **Adopt Agenda:**
 - MOTION (Nyberg/Strasburg) to adopt the agenda as printed. PASSED, without negative vote.
6. **Recognition of Visitors/Citizen Input/Correspondence:** None.
7. **Request of Xcel Energy for a Conditional Use Permit for the Construction of a 160' Tall Monopole with Private LTE Antennae Inside of Northern State Power's Harstad Substation Located at 205 Brickyard Street**
 - A. **Public Hearing:** Chairperson Tim Raap opened the public hearing. There was no public comment. He closed the public hearing.
 - B. **Consider Request for Conditional Use:** The application from Northern States Power Company, a.k.a. Xcel Energy was reviewed with representatives present from Xcel Energy to answer questions. Their request was for permission to build a 160' tall monopole with antennae to propagate a private LTE network exclusively for secure data transmission between Xcel Energy fixed assets, such as smart meters and substations.
 - MOTION (Mason/Strasburg) to recommend the Village Board approve the application. PASSED, without negative vote.
8. **Downtown Business District Façade and Sign Applications:** The façade application of owner Hailey Martin for Restored Co., 102 W Lincoln for entry doors and awnings was reviewed. The review of the Village architect was read, stating the request meets the Guidelines for the Downtown Business District.
 - MOTION (Van Auken/Nyberg) recommending to the Village Board approval of the application. PASSED, without negative vote.

The application of owner Sarah Williams for Ice Cream & Extras, 130 W Lincoln for signage was reviewed. The review of the Village architect was read, stating the two requested signs meet the Guidelines of the Downtown Business District.

 - MOTION (Strasburg/Mason) to recommend the Village Board approve the request. PASSED, without negative vote.
9. **Adjourn:** At 5:35 p.m.

Renee Roemhild, Clerk/Treasurer