

Village of Fall Creek
Minutes for Regular Village Board Meeting
May 11, 2026

1. **Call to Order:** 6:00 p.m., Village Hall Meeting Room, 122 E Lincoln Ave., Fall Creek
2. **Roll Call:** Members Present: Village President Tim Raap, Trustees Ryan Aylesworth, Josiah Kleven, Matt Mattoon, Staci Moldenhauer, Curt Strasburg. Members Absent: Trustee Bryan Kaatz. Staff Present: Village Administrator/Public Works Director Jared McKee, Clerk/Treasurer Renee Roemhild. Also Present: 4 citizens.
3. **Pledge of Allegiance**
4. **Certify Open Meeting Law Requirements Have Been Met:** A notice of the meeting including the agenda was posted at the three public places, the Village website and local newspapers were notified.
5. **Adopt Agenda:**
 - MOTION (Moldenhauer/Kleven) to adopt the agenda. PASSED, without negative vote.
6. **Recognition of Visitors/Citizen Input/Correspondence:** Shannon Gilmore, 228 E Tyler Ave, addressed the Board regarding parking issues near the school when events are taking place.
7. **Approval of Minutes:**
 - MOTION (Mattoon/Aylesworth) to approve the 4/13/26 Regular Village Board and 4/16/26 Special Village Board meeting minutes. PASSED, without negative vote.
8. **Financial Report:** The monthly financials were reviewed.
 - MOTION (Mattoon/Kleven) to approve the 4/30/26 Budget Comparison Reports. Roll call vote: Kleven-yes, Mattoon-yes, Moldenhauer-yes, Raap-yes, Strasburg-yes, Aylesworth-yes. PASSED.
9. **Approval of Bills**
 - A. **Contractor's Pay Requests, Including Any Change Orders/Amendments**
 - MOTION (Aylesworth/Mattoon) to approve:
 - Pay Request #10 of RJ Jurowski for a net due of \$643,764.25
 - Pay Request #6 of Tanner Excavating for a net due of \$110,698.00
 - Pay Request #5 of GRD Masonry for a net due of 23,090.00Roll call vote: Mattoon-yes, Moldenhauer-yes, Raap-yes, Strasburg-yes, Aylesworth-yes, Kleven-yes. PASSED.
 - B. **Regular Monthly Approval of Bills**
 - MOTION (Aylesworth/Mattoon) to accept the Invoice Listing and Payroll Pay Summary Reports of 4/14/26-5/11/26. Roll call vote: Moldenhauer-yes, Raap-yes, Strasburg-yes, Aylesworth-yes, Kleven-yes, Mattoon-yes. PASSED.
10. **Report of Village Administrator:** Administrator Jared McKee reviewed key highlights and achievements for the month.
11. **Committee Reports:** None.
12. **Unfinished Business**
 - A. **Consider 2nd Reading & Possible Adoption of Amendments to Village Zoning Code, Title 16 Related To, But Not Limited To, Schedule I Zoning Uses for Commercial Districts:** President Tim Raap stated the Village Board held a public hearing and had its first reading of the proposed amendment in April. He stated the Plan Commission also reviewed the amendment and recommended approval. Raap summarized the amendment by stating it requires a conditional use for a parking lot in the Downtown Business District and allows one only as an accessory to a principal structure.
 - MOTION (Aylesworth/Strasburg) to approve the second reading and to adopt the amendments to Title 16, in its entirety, making it a part of the Code of the Village of Fall

Creek. Roll Call Vote: Raap-yes, Strasburg-yes, Aylesworth-yes, Kleven-yes, Mattoon-yes, Moldenhauer-yes. PASSED.

13. New Business

- A. Clifton, Larson, Allen: Report on Audit for Year End 12/31/2025:** Auditors Dan Carlson & Madison Hageness addressed the Board regarding the year-end audit for 2025. Carlson reported they issued an “unmodified” audit opinion, which is the highest level of audit a municipality can receive. Carlson & Hageness continued by highlighting noteworthy items for each fund and stating that overall, the Village was in good financial position.
- MOTION (Aylesworth/Kleven) to accept the audit report. Roll call vote: Strasburg-yes, Aylesworth-yes, Kleven-yes, Mattoon-yes, Moldenhauer-yes, Raap-yes. PASSED.
- B. Consider Lions Club Requests for Fun Fest Including, But Not Limited To,**
- a) Application for License for Large Gatherings or Assemblies,
 - b) Application for Keller Park Ball Tournament
 - c) Application for Fireworks Permit: As Investigated by the Fire Chief and Approved by the Village President
 - d) Letter Requesting Permission for Camping in Keller Park for Carnival Workers:
 - MOTION (Aylesworth/Kleven) to approve all applications and requests for the Fall Creek Lions Club Fun Fest to be held June 11th - 14th. PASSED, without negative vote.
- C. Inland Lake Protection & Rehabilitation District Quarterly Discussion:** The Board discussed the following:
- Sediment Trap: Raap reported on talking with a property owner that would consider selling some land so the Village could install a sediment trap upstream, but the problem was that the flow in that area of the creek was pretty fast. A slow current area would be better. Our current location is best because we want water detention time to allow the sediment to settle. Discussion followed that having another sediment trap upstream may not be any more effective than what we have now; that it may be better to use our resources to do an engineering study to see if we can maximize the effectiveness of our current trap.
 - Dredging: Trustee Ryan Aylesworth thought the Board should again consider dredging. The prior cost estimates from the engineer were reviewed and discussion followed that it was a money issue. Raap stated it was important for the Board to determine the financial scale of what the District could take on. The current tax levy is \$10,000 a year. We have some fund balance built up from prior years, but it takes a long time to arrive at enough money to even afford a \$200,000 capital project. Dredging, the way the pond needs it, would cost well over 5 million dollars. Board consensus was that taxpayers would not be able to support that.
 - Aesthetics: Raap stated the Board should keep in mind that what we’ve been discussing will not make the aesthetics better. We can’t undo decades of not fully maintaining the trap. There is a difference between pond functionality and pond aesthetics. The pond is still an excellent asset to the Village, and we can still try to preserve the pond for as long as we can. Board consensus was to get a rough order of magnitude, high-level engineer’s estimate on what could be done to maximize the effectiveness of the trap we have now.
- D. Reestablish Date for Board of Review:**
- MOTION (Strasburg/Kleven) to reestablish the date for the Board of Review as May 27, 2026 from 5-7 PM. PASSED, without negative vote.
- E. Consider Appointments: Standing Committees, Special Committees:** President Raap made the following appointments:
- Fire District:** Jamie Kaeding (3-year term)
 - Police Committee:** Noreen Mason (5-year term)

Plan Commission: John Mason and Evan Nyberg (3-year terms), Tim Raap, Chair; Curt Strasburg, Village Board Rep (1-year terms)

Zoning Board of Appeals: Gwen Hoekstra and Pam Mattoon (3-year terms)

Library Board: Ryan Aylesworth (1-year term)

Weed Commissioner: Jamie Kaeding (1-year term)

Village Board Standing Committees:

<u>Community Relations, Recreation & Health</u>	<u>Finance, Personnel & Economic Development</u>	<u>Public Works, Public Safety & Property</u>
Matt Mattoon, Chair	Tim Raap, Chair	Bryan Kaatz, Chair
Bryan Kaatz	Ryan Aylesworth, Vice Chair	Matt Mattoon
Josiah Kleven	Josiah Kleven	Staci Moldenhauer
	Staci Moldenhauer	
	Curt Strasburg	

- MOTION (Moldenhauer/Mattoon) confirming the above appointments. PASSED, without negative vote.

F. Move to Convene in Closed Session Per Wis. Stat. 19.85(1)(g) Conferring with Legal Counsel for the Governmental Body Who is Rendering Oral or Written Advice Concerning Strategy to be Adopted by the Body with Respect to Litigation in Which it is or is Likely to Become Involved, Namely, Potential Litigation. At the End of the Closed Session, the Board Will Be Going into Open Session to Conduct Further Business. Roll Call Vote on Motion to Convene into Closed Session.

- MOTION (Mattoon/Kleven) at 8:04 p.m. to move into closed session for both agenda items Wis Stat 19.85(1)(g) and 19.85(1)(e). Roll call vote: Aylesworth-yes, Kleven-yes, Mattoon-yes, Moldenhauer-yes, Raap-yes, Strasburg-yes. PASSED.

G. Move to Convene in Closed Session Per Wis. Stat. 19.85(1)(e) Deliberating or Negotiating the Purchasing of Public Properties, the Investing of Public Funds, or Conducting Other Specified Public Business, Whenever Competitive or Bargaining Reasons Require a Closed Session, Namely, Discussion re: Possible Land Acquisition or Land Sale. At the End of the Closed Session, the Board Will Be Going into Open Session to Conduct Further Business. Roll Call Vote on Motion to Convene into Closed Session.

H. Move to Return to Open Session and Action, if Any, on Matters Discussed in Closed Session.

- MOTION (Aylesworth/Kleven) at 8:24 p.m. to return to open session. Roll call vote: Kleven-yes, Mattoon-yes, Moldenhauer-yes, Raap-yes, Strasburg-yes, Aylesworth-yes. PASSED.
- MOTION (Strasburg/Kleven) to sell the lot in the business district that we talked about at the discussed price. Roll call vote: Mattoon-yes, Moldenhauer-yes, Raap-yes, Strasburg-yes, Aylesworth-yes, Kleven-yes. PASSED.

14. Committee Recommendations: None.

15. Possible Assignment to Committee: None.

16. Adjournment: at 8:24 p.m.

Renee Roemhild, Clerk/Treasurer