

Village of Fall Creek
Minutes for Regular Village Board Meeting
February 9, 2026

1. **Call to Order:** 6:00 p.m., Village Hall Meeting Room, 122 E Lincoln Ave., Fall Creek
2. **Roll Call:** Members Present: Village President Tim Raap, Trustees Ryan Aylesworth, Bryan Kaatz, Josiah Kleven, Matt Mattoon, Staci Moldenhauer, Curt Strasburg. Members Absent: None. Staff Present: Village Administrator/Public Works Director Jared McKee, Clerk/Treasurer Renee Roemhild.
3. **Pledge of Allegiance**
4. **Certify Open Meeting Law Requirements Have Been Met:** A notice of the meeting including the agenda was posted at the three public places, the Village website and local newspapers were notified.
5. **Adopt Agenda:**
 - MOTION (Kaatz/Aylesworth) to adopt the agenda. PASSED, without negative vote.
6. **Recognition of Visitors/Citizen Input/Correspondence:** The Board reviewed written correspondence requesting residents keep their sidewalks clear of snow and ice.
7. **Approval of Minutes:**
 - MOTION (Aylesworth/Kleven) to approve the 1/12/26 Regular Village Board meeting minutes. PASSED, without negative vote.
8. **Financial Report**
 - A. **2025 Year-End Review:** Administrator Jared McKee gave a review of the 2025 year-end financials, stating there could be some changes because the audit is not quite complete. Items highlighted included:

General Fund:

Revenue: In general, revenues came in as budgeted. We did see more than expected in building permits and interest earned.

Expenses: Overall, we did a good job of staying under budget in most categories.

Special Revenue Funds:

FC Library: Generally, the standard budgeted items stayed within budget other than being \$12,000 over in personnel wages.

Inland Lake: The fund ended the year as expected being able to increase its fund balance by almost \$10,000. This will be used for future capital needs.

Debt Service: The fund ended the year as expected.

Capital Projects:

Capital Projects Fund (CPF): Revenues came in close to what was expected. Expenses were down, mainly due to less road repairs.

Capital Equipment/Repairs Fund: Revenues were up due to more interest earned and the sale of several vehicles – the old squad, snowplow, and a vehicle that had been obtained through the Federal Surplus Program.

Tax Increment Districts: TID #1: Revenues & expenses were as expected for 2025. 2026 will likely be the last year before we close out the TID. TID#2: Property taxes came in under budget due to the mill rate being lower than expected. McKee noted the loan refinancing for the business park expansion, giving us a lower interest rate. The project is now complete with the streetlights being installed in 2025.

Library/Village Center Fund: McKee pointed out the FFP grant draws and the donation money received. Expenses were as expected.

Enterprise Funds:

Water Fund: McKee explained the accounting basis used for enterprise funds is an accrual method rather than a cash method. This means that depreciation expense is recorded in

enterprise funds (even though it is not a cash expenditure), but the principal portion of loan payments are not reflected as an expense (even though they are actual cash expenditures). Revenues also looked artificially inflated due to capital assets being given to the utility that were paid for by other means (the developer paying for installation of water mains, laterals & hydrants; the TIF District paying for the expansion of underground utilities in the business park.) This has been the case for the last couple of years causing us to not qualify for the Public Service Commission's short form inflationary rate increase. With the current rates, we are unable to fund depreciation.

Sewer Fund: After the rate increase at the beginning of 2025, we are now partially funding depreciation. McKee stated we tried to be mindful of not raising the rates too high so only fund about half of depreciation.

Garbage Fund: The year ended with about \$6,000 more expenses than revenue.

B. Monthly Review:

- MOTION (Mattoon/Kleven) to approve the 12/31/25 & 1/31/26 Budget Comparison Reports. Roll call vote: Kaatz-yes, Kleven-yes, Mattoon-yes, Moldenhauer-yes, Raap-yes, Strasburg-yes, Aylesworth-yes. PASSED.

9. Approval of Bills

A. Contractor's Pay Requests, Including Any Change Orders/Amendments

- MOTION (Strasburg/Aylesworth) to approve:
 - Pay Request #7 of RJ Jurowski for a net due of \$297,825.00
 - Pay Request #3 of GRD Masonry for a net due of \$203,735.00
 - Pay Request #5 of Tanner Excavating for a net due of \$11,293.75Roll call vote: Kleven-yes, Mattoon-yes, Moldenhauer-yes, Raap-yes, Strasburg-yes, Aylesworth-yes, Kaatz-yes. PASSED.

B. Regular Monthly Approval of Bills

- MOTION (Mattoon/Aylesworth) to accept the Invoice Listing and Payroll Pay Summary Reports of 1/13/2026-2/9/2026. Roll call vote: Mattoon-yes, Moldenhauer-yes, Raap-yes, Strasburg-yes, Aylesworth-yes, Kaatz-yes, Kleven-yes. PASSED.

10. Report of Village Administrator: Administrator Jared McKee gave his monthly report highlighting the duties accomplished by each department since the last regular board meeting.

11. Committee Reports: None.

12. Unfinished Business:

A. 2nd Reading & Adoption of Ordinance Amendment Title 10 Motor Vehicles & Traffic:

Raap reported this amendment is to address the parking congestion we've been experiencing in the Downtown Business District.

- MOTION (Aylesworth/Kaatz) to approve the second reading and adopt the amendments to Title 10 Motor Vehicles & Traffic, making it a part of the Code of the Village of Fall Creek. Roll call vote: Moldenhauer-yes, Raap-yes, Strasburg-yes, Aylesworth-yes, Kaatz-yes, Kleven-yes, Mattoon-yes. PASSED.

B. Capital Purchase: McKee reviewed the proposals for a new plow/dump truck, explaining the differences and giving his recommendation.

- MOTION (Aylesworth/Kaatz) approving an International truck with Universal body from Ascendance Truck Centers of Chippewa Falls at a cost not to exceed \$250,000. Roll call vote: Raap-yes, Strasburg-yes, Aylesworth-yes, Kaatz-yes, Kleven-yes, Mattoon-yes, Moldenhauer-yes. PASSED.

13. New Business

A. Inland Lake Protection & Rehabilitation District Quarterly Discussion: Members

reviewed comments from prior meetings. Raap stated there will be an upcoming committee meeting to go into further consideration of such items as maintaining the current sediment trap,

whether it would be beneficial to install another sediment trap, consideration of paying for an engineer's feasibility study, etc.

B. Move to Convene in Closed Session Per Wis. Stat. 19.85(1)(g) Conferring with Legal Counsel for the Governmental Body Who is Rendering Oral or Written Advice Concerning Strategy to be Adopted by the Body with Respect to Litigation in Which it is or is Likely to Become Involved, Namely, Potential Litigation. At the End of the Closed Session, the Board Will Be Going into Open Session to Conduct Further Business. Roll Call Vote on Motion to Convene into Closed Session.:

- MOTION (Mattoon/Kaatz) at 7:32 p.m. Roll call vote: Strasburg-yes, Aylesworth-yes, Kaatz-yes, Kleven-yes, Mattoon-yes, Moldenhauer-yes, Raap-yes. PASSED.

C. Move to Return to Open Session and Action, if Any, on Matters Discussed in Closed Session.

- MOTION (Aylesworth/Strasburg) at 7:59 p.m. Roll call vote: Aylesworth-yes, Kaatz-yes, Kleven-yes, Mattoon-yes, Moldenhauer-yes, Raap-yes, Strasburg-yes. PASSED.

14. **Committee Recommendations:** None.

15. **Possible Assignment to Committee:** None.

16. **Adjournment:** at 8:00 p.m.

Renee Roemhild, Clerk/Treasurer