

Village of Fall Creek
Notice of Board of Review Meeting
Wednesday, May 27, 2026 at 5:00 p.m. – 7:00 p.m.
Village Hall, 122 E Lincoln Ave, Fall Creek, WI

AGENDA

All items for possible action unless otherwise noted.

1. Call the Board of Review (BOR) to order & Meeting Recording Announcement
2. Roll Call - Confirmation of appropriate BOR and Open Meetings notices
3. Select a Chairperson for BOR
4. Select a BOR Vice-Chairperson
5. Verify that at least one BOR member has met the mandatory training requirements.
6. Verify that the Village has an ordinance for the confidentiality of income and expense information provided to the Assessor under state law (Wis. Stat. § 70.47(7)(af))
7. Review of new laws
8. Adoption of amendment to policy regarding the procedure for sworn telephone testimony and sworn written testimony
9. Adoption of policy regarding the procedure for waiver of BOR hearing requests
10. Review the Assessor's level of assessment (Annual Assessment Report or similar document)
11. Receipt of the assessment roll by the Clerk from the Assessor
12. Receive the Assessment Roll and sworn statements from the Clerk
13. Review the Assessment Roll and perform statutory duties:
 - a. Examine the Roll
 - b. Correct description or calculation errors
 - c. Add omitted property
 - d. Eliminate double-assessed property
14. Discussion/Action - Certify all correction(s) of any error(s), under state law (Wis. Stat. § 70.43)
15. Discussion/Action - Verify with the Assessor that open-book changes are included in the assessment roll
16. Allow taxpayers to examine assessment data
17. During the first two hours, consideration of:
 - a. Waivers of the required 48-hour notice of intent to file an objection when there is good cause
 - b. Requests for waiver of the BOR hearing allowing the property owner an appeal directly to the circuit court,
 - c. Requests to testify by telephone or submit a sworn written statement,
 - d. Subpoena requests, and
 - e. Act on any other legally allowed or required BOR matters
18. Review Notices of Intent to File Objection
19. Proceed to hear objections, if any, and if proper notice/waivers are given unless scheduled for another date
20. Consider/act on scheduling additional BOR Date(s)
21. Adjourn (to a future date if necessary)

Please Note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aids. To request the service, contact the Village Clerk-Treasurer at (715) 877-2177 or by writing to PO Box 156, Fall Creek, WI 54742

Agenda posted this 26th day of May, 2026 at 2:00 p.m. May 2026 at Fall Creek Village Hall, Fall Creek Post Office, and Unity Bank.

The Village of Fall Creek is an Equal Opportunity Provider & Employer