

# *Village of Fall Creek*

## *Minutes of Finance, Personnel & Economic Development Committee Meeting*

*September 19, 2024*

1. **Call to Order:** 5:00 p.m., Village Hall Meeting Room, 122 E. Lincoln Ave., Fall Creek
2. **Roll Call:** Members Present: Village President Tim Raap, Trustees Josiah Kleven and Curt Strasburg. Members Absent: Trustees Ryan Aylesworth and Karen Herbison. Also Present: Village Trustee Bryan Kaatz and Library Board Member Kim Gillett. Staff Present: Administrator/ Public Works Director Jared McKee, Clerk/Treasurer Renee Roemhild, Library Director Charlene Conradi.
3. **Pledge of Allegiance**
4. **Certify Open Meeting Law Requirements Have Been Met:** A notice of the meeting and an agenda was posted at the three public places and local newspapers were notified.
5. **Adopt Agenda:**
  - MOTION (Strasburg/Kleven) to adopt the agenda. PASSED, without negative vote.
6. **Recognition of Visitors/Citizen Input/Correspondence:** None.
7. **Old Business:** None.
8. **New Business**
  - A. **2025 Budget Work:** President Tim Raap gave an overview of the budget process to the new trustees. Library Director Charlene Conradi and Library Board member Kim Gillett presented the budget requests for the library. Administrator Jared McKee gave a detailed review of the Debt Service budget and gave a general overall of the other budgets, stating they will be reviewed in detail at a later meeting as we are still waiting for some numbers.
  - B. **Move to Convene in Closed Session Per Wis. Stat. 19.85(1)(c) Considering Employment, Promotion, Compensation or Performance Evaluation Data of Any Public Employee Over Which the Governmental Body has Jurisdiction or Exercises Responsibility, namely, Discuss Individual Employee Performance. At the End of the Closed Session, the Board Will Be Going into Open Session to Conduct Further Business. Roll Call Vote on Motion to Convene into Closed Session.**
    - MOTION (Kleven/Strasburg) to move into closed session including Trustee Bryan Kaatz @ 5:20 p.m. Roll call vote: Strasburg-yes, Kleven-yes, Raap-yes. PASSED.
  - C. **Move to Return to Open Session and Action, if Any, on Matters Discussed in Closed Session.**
    - MOTION (Strasburg/Kleven) @ 6:05 p.m. Roll call vote: Kleven-yes, Raap-yes, Strasburg-yes. PASSED. Discussion continued on the 2025 proposed budget.
9. **Adjourn:** @ 6:20 p.m.

Renee Roemhild, Clerk/Treasurer