

Village of Fall Creek
Minutes for Regular Village Board Meeting
June 10, 2024

1. **Call to Order:** 6:01 p.m., Village Hall Meeting Room, 122 E Lincoln Ave., Fall Creek
2. **Roll Call:** Members Present: Village President Tim Raap, Trustees Ryan Aylesworth, Karen Herbison, Bryan Kaatz, Josiah Kleven, Matt Mattoon, Curt Strasburg. Staff Present: Village Administrator/Public Works Director Jared McKee, Clerk/Treasurer Renee Roemhild. Also Present: Village Engineer Gareth Shambeau, 5 citizens.
3. **Pledge of Allegiance**
4. **Certify Open Meeting Law Requirements Have Been Met:** A notice of the meeting and the agenda was posted at the three public places and local newspapers were notified.
5. **Adopt Agenda:**
 - MOTION (Mattoon/Aylesworth) to adopt the agenda. PASSED, without negative vote.
6. **Recognition of Visitors/Citizen Input/Correspondence:**
 - Richard Ziemann, 543 S State, congratulated new trustees, suggested board members continue to ask questions, commented on broadband needs and police services.
7. **Approval of Minutes**
 - MOTION (Mattoon/Aylesworth) to approve the 5/13/24 Regular Board meeting minutes. PASSED, without negative vote.
8. **Financial Report**
 - MOTION (Mattoon/Kaatz) to approve the 5/31/24 Budget Comparison and quarterly financial reports. Roll call vote: Herbison-yes, Kaatz-yes, Kleven-yes, Mattoon-yes, Raap-yes, Strasburg-yes, Aylesworth-yes. PASSED.
9. **Approval of Bills**
 - A. **Contractor's Pay Request:**
 - MOTION (Mattoon/Strasburg) to approve Pay Request #1 for the Business Park Extension Project in the amount of \$137,046.38 to Tanner Excavating. Roll call vote: Kaatz-yes, Kleven-yes, Mattoon-yes, Raap-yes, Strasburg-yes, Aylesworth-yes, Herbison-yes. PASSED.
 - B. **Regular Monthly Approval of Bills:**
 - MOTION (Strasburg/Herbison) to accept the Invoice Listing and Payroll Pay Summary Reports of 5/14/24-6/10/24. Roll call vote: Kleven-yes, Mattoon-yes, Raap-yes, Strasburg-yes, Aylesworth-yes, Herbison-yes, Kaatz-yes. PASSED.
10. **Report of Village Administrator:** Administrator Jared McKee gave his monthly report highlighting the department duties accomplished since the last regular board meeting.
11. **Committee Reports:** None.
12. **Unfinished Business:** None.
13. **New Business**
 - A. **Public Hearing re: Alcoholic Beverage License Applications:** President Tim Raap opened the public hearing at 6:42 p.m. There were no comments, so he closed the public hearing at 6:43 p.m.
 - B. **Alcohol Beverage License Applications:**
 - MOTION (Herbison/Aylesworth) to grant the following licenses for the 2024/2025 license year. PASSED, without negative vote.

Combination Class B Beer & Liquor Retail License (for the sale of fermented malt beverages AND intoxicating liquors for consumption on or off premises where sold)	<ul style="list-style-type: none">▪ Chicken Chasers Bar & Grill LLC▪ Southtowne Pub LLC (d/b/a Corner Pub & Grub)▪ Team Gizmo's LLC
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- MOTION (Aylesworth/Herbison) to grant the following licenses for the 2024/2025 license year. PASSED, without negative vote.

Combination Class A Beer & Liquor

Retail License

(for the sale of fermented malt beverages AND intoxicating liquors for consumption off premises where sold)

- Akron LLC
- Falls Marketplace Corp. (d/b/a Fall Mart)
- My Salon & Plum St Boutique LLC

- MOTION (Mattoon/Aylesworth) to grant the following license and waive the 15-day waiting period. PASSED, without negative vote.

Temporary (Picnic) Class B License

Retail License

(for the sale of fermented malt beverages at a gathering or picnic)

- Fall Creek Lions Club for Jun 27-30, 2024

C. Cigarette & Tobacco Products Retail License Applications:

- MOTION (Kaatz/Herbison) to grant a Cigarette & Tobacco Products Retail License for the 2023/2024 license year to Akron LLC (Akron Stop), E & K Fall Mart LLC (Fall Mart), and Team Gizmo's LLC (Gizmo's Bar & Grill). PASSED, without negative vote.

D. Bartender Operator License Applications:

- MOTION (Herbison/Mattoon) to grant temporary bartender licenses for June 27-30, 2024 to Norman Brunkow, Kristine Gerberding, Lois Salinas. PASSED, without negative vote.
- MOTION (Strasburg/Herbison) to grant bartender operator licenses for the 2024/2025 license year to Cynthia Allum, Barabara Anderson, Collin Beilke, Janemarie Brown, Navdeep Chib, Aliyah Daniels, Lee Davis, Tamara Davis, Michael Dehnke, Norma Dehnke, Carrie D'Lamatter, Brenda Dowiasch, Tyler Freitag, Hannah Isaacson, Christine Johnson, Tyler Kleinhans, Courtney Kneifl, Jean Knudtson, Kaitlynn Knuth, Steven Knuth, Patti Lange, Carol Lien, Katie Lighthizer, Mary Lone, Emily Olson, Karlee Olson, Tania Roberts, Ethen Ruff, Harsimran Singh, Leanna Stahoski, David Suino. PASSED, without negative vote.
- MOTION (Aylesworth/Kaatz) to grant bartender operator licenses for the 2024-2025 license year to Natalie Brown, Jody Karlstad and Christine Nall. PASSED, without negative vote.
- MOTION (Mattoon/Herbison) to grant a bartender operator license for the 2024/2025 license year for Christopher Hazen, Jeffrey Manor and Ajay Singh, contingent upon receipt of the proper paperwork and completion of a successful police check. PASSED, without negative vote.

Raap discussed the procedure that has happened in the past if the police department has recommended denial of an application due to the results of the criminal background check. The applicant has been allowed to request reconsideration from the Village Board. Matt Kinderman, and his employer Norma Dehnke, were present to do that. The Board listened to their petition.

- MOTION (Aylesworth/Herbison) to grant a bartender operator license for the 2024/2025 license year to Matthew Kinderman with the stipulation that if there is another alcohol related offense, the license would be pulled. PASSED, without negative vote.
- MOTION (Mattoon/Herbison) to deny the application of Matthew Nall based on the Police Chief's recommendation. PASSED, without negative vote.

E. Garbage & Refuse Hauler License Applications :

- MOTION (Mattoon/Kaatz) to grant a Residential Garbage Hauler's license for the 2024/2025 license year to Waste Management. PASSED, without negative vote.

- MOTION (Strasburg/Herbison) to grant a Commercial Garbage Hauler's license for the 2024/2025 license year to GFL Solid Waste and Waste Management. PASSED, without negative vote.
 - MOTION (Mattoon/Aylesworth) to grant a Refuse Hauler's license for the 2024/2025 license year to GFL Solid Waste, Waste Management, Johnson Roll-off. PASSED, without negative vote.
- F. Consider Lions Club Requests for Fun Fest, Including But Not Limited To,**
- a) **Application for License for Large Gatherings or Assemblies:**
 - b) **Application for Fireworks Permit: As Investigated by the Fire Chief and Approved by the Village President:**
 - c) **Letter Requesting Permission for Camping in Keller Park for Carnival Workers:**
 - MOTION (Mattoon/Aylesworth) to approve all the above requests for Lion's Fun Fest for June 27-30 and to waive the fee for the License for Large Gatherings or Assemblies. PASSED, without negative vote.
- G. Consider First Reading of Ordinance Amendments Related to Alcoholic Beverages, Cigarettes, Adult Oriented Businesses:** Administrator McKee reported the main substantive change is to allow some of the temporary or routine operator bartenders licenses to be issued by the Village staff, rather than having to go before the Board.
- MOTION (Mattoon/Herbison) to hold the first reading of the above ordinance. PASSED, without negative vote.
- H. Public Works: Review Sewer Compliance Maintenance Annual Report & Consider Related Resolution:** Administrator McKee reviewed the annual report in detail.
- MOTION (Mattoon/Strasburg) to approve RESOLUTION #2024-0610A accepting the Compliance Maintenance Annual Report. Roll call vote: Mattoon-yes, Raap-yes, Strasburg-yes, Aylesworth-yes, Herbison-yes, Kaatz-yes, Kleven-yes. PASSED.
- I. Discuss Applicants for Construction Management & Architectural Services for New Library:** McKee reported the request for proposals for construction management services and architectural/engineering services has gone out. President Raap said there will be a need for a meeting to review the proposals and stated he will send that to the Finance & Personnel Committee and invite Library Board President John Kuehn to attend.
- J. Economic Development on Brickyard:** President Raap updated the new Board members on working with the Eau Claire Area Economic Development Corporation in the past to gain economic development in the Village. With the new lots that will be available soon in the Business Park, ECAEDC is questioning what price the Village will be asking for those lots. McKee reviewed prices for similar lots in area communities and suggested a range of \$10,000 – 15,000 in order to stay competitive. The Board was in agreement with that range.
- K. Crystal Creek Walking Path:** Raap stated a walking path (running basically north to south) is supposed to be constructed in the Crystal Creek residential development. Developer Michael Benrud contributed a small amount of funds for that project years ago, but the project cost was too prohibitive for the Village to proceed. As Tanner Excavating is currently working on two construction projects in the Village, with their equipment already here and the possibility that some dirt or road base materials would be left over from the other projects, perhaps now would be a good opportunity for us to get the project done at a more reasonable price. Board consensus was to contact Tanner Excavating and ask how much they would charge.

14. Committee Recommendations: None.

15. Possible Assignment to Committee: None.

16. Adjournment: @ 8:06 p.m.

Renee Roemhild, Clerk/Treasurer